

## APPLICATION FOR FINANCING

- Are you applying for:**                    **Conventional Loan (under \$35,000)**  
**Conventional Loan (over \$35,000)**
- Are you also applying for:**        **Entrepreneurial & Business Development Program (EBD)**  
**(Separate EBD application form required)**

This Application will enable däna Näye Ventures (DNV) to determine your eligibility for funding and/or financing.

### Instructions for completing this Application:

1. Telephone, email or come by the office if you have questions about the application process. Refer to [www.dananaye.com](http://www.dananaye.com) for a detailed description of DNV products.
2. Complete all sections and use attachments if more space is required for certain items.
3. Attach all the required documentation (see documents checklist on Page 6 of application).
4. If possible, include other documentation such as business opportunity studies, market studies, relevant industry information, and any other supporting documentation.
5. Ensure that your Application is signed and dated.
6. Submit the completed Application, including attachments to:

däna Näye Ventures  
409 Black Street  
Whitehorse, YT Y1A 2N2

T: 867-668-6925  
F: 867-668-3127  
Email: [dnv@dananaye.com](mailto:dnv@dananaye.com)

Retain a copy for your records.

7. Before completing the assessment of your Application, a Financial Services Officer will review the information and contact you to discuss your Application in more detail.
8. Following a review and discussion of the information provided, and depending on the nature of your Application, you may be asked to supply a comprehensive business plan.

### To help us serve clients better, please inform us of where you learned about DNV's services

- DNV Website
- Previous DNV Client
- Canadian Northern Economic Development Agency (CanNor)
- Advertisement – Please specify: \_\_\_\_\_
- Conference, Workshop, or Seminar – Please specify: \_\_\_\_\_
- Aboriginal Organization – Please specify: \_\_\_\_\_
- Other – Please specify: \_\_\_\_\_

Have you previously applied for or received financial assistance from DNV? YES  NO

*Please complete all sections or write "N/A" (if not applicable), use attachments as necessary.*

**LOAN APPLICANT** (write full legal name)

Surname: \_\_\_\_\_ Given Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ SIN: \_\_\_\_\_ Gender: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Aboriginal Ancestry: \_\_\_\_\_ First Nation/Métis Registry Number: \_\_\_\_\_

Current Employer: \_\_\_\_\_ Tel: \_\_\_\_\_

**CO-APPLICANT – or – GUARANTOR** (write full legal name)

Surname: \_\_\_\_\_ Given Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ SIN: \_\_\_\_\_ Gender: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Aboriginal Ancestry: \_\_\_\_\_ First Nation/Métis Registry Number: \_\_\_\_\_

Current Employer: \_\_\_\_\_ Tel: \_\_\_\_\_

**BUSINESS INFORMATION**

Business Name: \_\_\_\_\_ Website: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Business Fax: \_\_\_\_\_

Business Structure:     Sole Proprietor     Partnership     Incorporated     First Nation

Registered:                      YES                      NO                      Date of Registration: \_\_\_\_\_

Proposed Location:              Where

Number of Employees:          Male:          Female:          Full Time:          Part Time:

This Application is for:          Start a Business          Expand a Business          Purchase a Business

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Date the business operations commenced or will commence: \_\_\_\_\_

Principals (owners) and percentage of ownership:

A. Name: \_\_\_\_\_ % of ownership: \_\_\_\_\_

B. Name: \_\_\_\_\_ % of ownership: \_\_\_\_\_

Describe your business and the product(s) or service(s) offered:

**MANAGEMENT**

Summarize your business and/or financial management experience, experience of other managers in your company, industry related experience and your business-related education and training.

**FINANCIAL REQUIREMENTS**

<b>Funds required for:</b>	<b>\$</b>	<b>Sources of funds:</b>	<b>\$</b>
<b>Capital</b>		Applicant's Cash Equity	
Machinery/Equipment			
Office Equipment/Furniture			
Inventory			
Leasehold Improvements		Conventional Loan	
		Entrepreneurship & Business Development Program	
<b>Operating</b>			
Insurance		Commercial Financing	
Utilities			
Lease Deposits		Other Financing	
<b>Total Project Cost</b>		<b>Total Project Financing</b>	

**Notes:**  
***Proof of commitments from other sources must be attached.***  
***Applicant cash equity must consist of at least 15% of "Total Project Cost"***

What is your proposed security/collateral? \_\_\_\_\_ Value (\$): \_\_\_\_\_



**STATEMENT OF PERSONAL NET WORTH**

	Applicant \$	Co-Applicant / Guarantor \$
<b>ASSETS</b>		
Cash/Savings	_____	_____
Investments (RRSP, TFSA, Etc)	_____	_____
Vehicle	_____	_____
Real estate	_____	_____
Other Assets	_____	_____
<b>Total Assets</b>	=====	=====
<b>LIABILITIES</b>		
Mortgages	_____	_____
Personal Loans	_____	_____
Automobile Loans	_____	_____
Charge Accounts	_____	_____
Other Payables	_____	_____
<b>Total Liabilities</b>	=====	=====
<b>Personal Net Worth</b> (Assets - Liabilities)	=====	=====
<hr/>		
<b>Total Monthly Income</b>	_____	_____
<b>Total Monthly Payments</b>	_____	_____
<b>Monthly Surplus/Deficit</b>	_____	_____

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## OTHER INFORMATION

Are your annual filings and reporting requirements up to date (ie. tax returns, annual reports, etc.)?

Yes  No

Please supply supporting documentation – see checklist

Have you ever declared bankruptcy?

Yes  No

Have you ever had an asset repossessed?

Yes  No

Are you involved in any claims/lawsuits?

Yes  No



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## SUPPORTING DOCUMENTATION CHECKLIST

- Provide copy of First Nation Registry Card or Confirmation of Beneficiary
  - Not-Applicable
- Evidence of identity (ie. scan or photocopy of valid Driver's License or Birth Certificate)
- Proof of commitments from other financial sources
- A resume that highlights experience, training and/or education related to your business activity
- Three references (ie. 1 – work; 1 – elder; 1 – personal)
- For existing businesses, copies of financial statement for the most recent 3 years
- Copy of partnership agreements or incorporation documents
- Business Plan or proposal
- Projected financial statements for 3 years
- Tax assessments for last year
- Banking information
- Any additional information that supports your proposal (ie: market studies, industry information, etc.)

*Note: Failure to provide these documents with your Application will cause delays in assessing your project.*

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**DECLARATION and CONSENT OF APPLICANT(S) and/or GUARANTOR**

I certify that to the best of my knowledge and ability:

- a) That the information herein and the attachments hereto reflect an accurate description and estimate of costs regarding the intended project.
- b) That all relevant information that is material to the application has been fully disclosed to DNV;

I hereby authorize duly appointed representatives of DNV to obtain information from, and share with, persons or organizations, public or private, any information necessary, including credit information about me from Employers, First Nations, Credit Bureaus, or any persons connected to my dealings, to complete assessment of my Application and the proposed project.

Signed at: \_\_\_\_\_ this \_\_\_\_ day of \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Signature of Co-Applicant / Guarantor

\_\_\_\_\_  
Signature of Authorities for Corporation

\_\_\_\_\_  
Signature of Authorities for Corporation

\_\_\_\_\_  
Witness

\_\_\_\_\_